

# **Texas Cauble Family Association**

## **The Captain Todd Christmas Memorial Scholarship**

The Texas Cauble Family Association (TCFA) is a 501(c)(7) organization established under the Internal Revenue Code (IRC) to grant scholarships to family members who seek higher-level educational degrees whether vocational, junior college, or university in memory of Captain Todd Christmas.

Todd paid the ultimate sacrifice with his life for our country. His commander and his fellow soldiers labeled him a “patriot” and the traits he exhibited are the same traits TCFA honors with the awarding of scholarships to young men and women who seek to better themselves and their country through hard work and learning. Todd’s commitment to others lives on today with the awarding of educational scholarships to family descendants who never had the privilege to meet Todd but who will be benefited by this life. His memory lives on through each of these candidates that we honor each year at the family reunion. The following are the requirements set forth by the TCFA Board of Directors to be considered for a scholarship.

### **Recommending Family Member**

- I. Recommending family members are required to submit an essay to the Scholarship Committee describing why TCFA should consider the candidate for the scholarship.
  - a. Any family member in good standing with the TCFA can recommend a family member as a prospective student candidate who is seeking a higher-level education whether from a vocational institution, junior college, or university.
  - b. Recommending family members must have their dues current with the Treasurer before making a scholarship recommendation.

### **Candidates**

- II. Candidates must obtain from the Family Registrar a Cauble Registry Number (CRN) before submitting an application to the Chairman of the Scholarship Committee. All scholarship applications must be submitted to the Chairman of the Scholarship Committee prior to June 1st for scholarship consideration in the same year.
  - a. Candidates must be descendants of Peter Cauble and Mary Ann Rotan.
  - b. Candidates must be recommended by a family member in good standing.
  - c. Candidates must possess a 2.5 grade point average (GPA) or higher per the last school-approved transcript to be considered for a scholarship.
  - d. The last transcript of grades with the school’s name clearly defined must be submitted with the application in order to be considered complete.
  - e. The candidate must be seriously seeking a degree and must be committed to taking at least 12 semester hours of accreditation each term.
  - f. Candidates may apply for scholarship consideration each year in which the requirements are met or a degree is confirmed, whichever is shorter.

### **Family Registrar**

- III. The Family Registrar has the responsibility to verify the ancestry of all candidates to the Chairman of the Scholarship Committee. All candidates must be descendants of Peter Cauble and Mary Ann Rotan and will be issued a Cauble Registry Number (CRN). The candidate should enter his or her Cauble Registry Number (CRN) on the application. If the Family Registrar cannot confirm the ancestry of the candidate, the application will be rejected by the Chairman of the Scholarship Committee. Declined candidates and their Recommending Family Member will be informed in writing by the Chairman of the Scholarship Committee.

### **Family Treasurer**

- IV. The Family Treasurer has the responsibility to verify to the Chairman of the Scholarship Committee that all Recommending Family Members are in good standing with their dues and are current members of TCFA. The Chairman of the Scholarship Committee will confirm with the Family Treasurer all Recommending Family Member's status prior to sending applications for review to the Scholarship Committee Members.

### **Scholarship Committee Members**

- I. The Scholarship Committee is charged by the Board of Directors of the TCFA to review all approved candidates. Each committee member is to weigh all applicants on the basis of merit and recommend to the Chairman of the Scholarship Committee candidates who qualify for scholarship offers. The Chairman of the Scholarship Committee will recommend to the Board of Directors the recommended candidates and amounts for each scholarship per candidate.

In no case will the recommended scholarship be less than \$1,000 per candidate. If no candidates apply or no candidates qualify, the Scholarship Committee may choose not to make a recommendation to the Chairman of the Scholarship Committee for that year. Proceeds from the Scholarship Fund will roll over into the next year. All candidates must receive unanimous approval from all committee members to be recommended and must exhibit in their essay the traits of Todd Christmas.

### **Finance Committee**

- II. The TCFA Scholarship Fund is to remain separate from the TCFA General Operating Fund. The Scholarship Committee may not recommend scholarships that would reduce the balance in the Scholarship Fund below 50% of the current value without a unanimous vote of the Board of Directors. Any investment of the Scholarship Funds must use a "prudent man" approach so not to put the fund at jeopardy of principle loss.

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**Application**

Recommending Family Member: \_\_\_\_\_

Candidates Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

School you have been accepted to: \_\_\_\_\_

Intended Major: \_\_\_\_\_ Current GPA: \_\_\_\_\_

Will you be enrolled in ROTC? Yes \_\_\_ No \_\_\_

Can you attend the family reunion if you are selected? Yes \_\_\_ No \_\_\_

Candidate's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach a separate page explaining why you should be considered for a scholarship from the Texas Cauble Family Association. Include what merits you feel the Scholarship Committee should consider and what traits of giving back to others along with examples of where you served others in your community as Todd Christmas exhibited. If you would like to read more about Todd Christmas' life go to [www.cauble-rotan.org/tcfa.htm](http://www.cauble-rotan.org/tcfa.htm).

Checklist: (Be sure you have everything in order before you submit your application)

1. Letter from your Recommending Family Member
2. Signed completed application
3. Attach a recent photo
4. Attach a current school transcript of your GPA
5. Obtain from Family Registrar your Cauble Registry Number
6. Submit your fully completed material to the Chairman of the Scholarship Committee
7. Attend the Family Reunion

**For Scholarship Committee Members:**

Family Registrar Approval: \_\_\_\_\_

Family Treasurer Approval: \_\_\_\_\_

Scholarship Committee: Approved \_\_\_\_\_ Denied \_\_\_\_\_

Recommended Scholarship Amount: \$ \_\_\_\_\_

**Chairman of the Scholarship Committee:**

Dan Cauble

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Bedford, TX 76021-4407

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